fib Subscription Renewal User Guide

Renewal for Young Engineer, Ordinary and eOrdinary Members

1. Log into the *fib* Website (https://www.fib-international.org/) using your credentials:
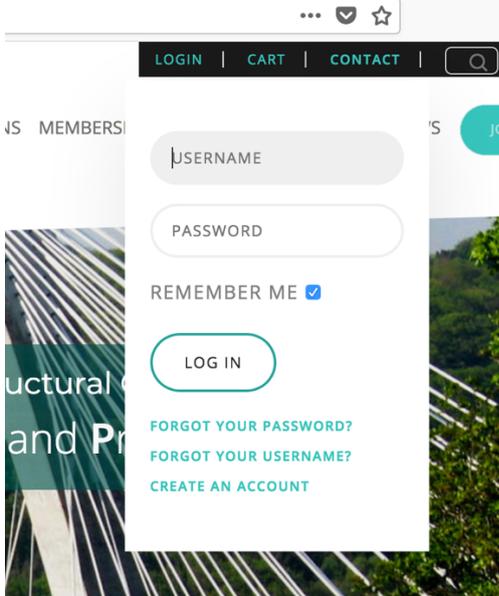
2. Go to "My Account" and select "My Subscriptions":
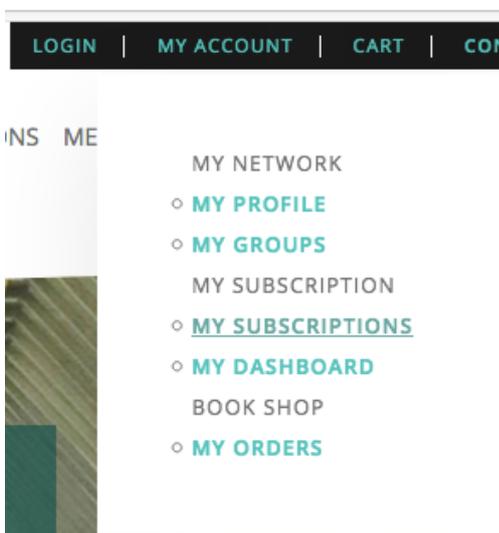
3. Your Plan Name should appear as below:

#	Plan Name	Period	Total
1.	Ordinary Subscription - Active	01-01-2018 to 31-12-2018	CHF 190.00

4. Click on your Plan name (for instance "Ordinary") and then on the "Renew" Button

Ordinary

Order - Complete

Subscription - Active

01-01-2018 to 31-12-2018

↻ RENEW

Invoices

#	Key	Total	Status	
1.	8O56WJCM6A0Q	CHF 190.00	Invoice-Paid	⬇

Transactions

#	Amount	Transaction Date	Payment Gateway
1.	CHF 190.00	18-09-2018	Admin Payment

5. Proceed the payment using either "PayPal", "Bank Transfer" or "Credit Card"

Confirm Invoice

Ordinary

CHF 190.00

John Smith

int.fed.structuralconcrete@gmail.com

#8O56WJCM6A0F

Regular Price	190.00
Amount Payable	CHF 190.00

Payment Method   [PayPal ▾]

🛒 CHECK

6. When you go back to "your Subscriptions", you should be able to see that your subscription has been renewed until 31-12-2019.

Ordinary

Order - Complete

Subscription - Active

01-01-2018 to 31-12-2019

↻ RENEW

Invoices

#	Key	Total	Status	
1.	8O56WJCM6A0Q	CHF 190.00	Invoice-Paid	⬇
2.	8O56WJCM6A0F	CHF 190.00	Invoice-Paid	⬇

Transactions

#	Amount	Transaction Date	Payment Gateway
1.	CHF 190.00	18-09-2018	Admin Payment
2.	CHF 190.00	18-09-2018	Credit card

If you paid by Bank Transfer, please allow several days for the Secretariat to receive and validate your payment.